

Mater Dolorosa School Board Meeting Minutes 2/10/09

Attendees: Stan Czerwiec, Joann Wauczinski, Iwona Boruch, Patrick Considine Nyles Courchesne, Helen Domurat, Bethaney Healy, Philip Nevue, Peter Stasz, Fr. Alex Cymerman, Sr. Corinne Gurka

Absent: Michell Koziol and Jackie Glasheen

- A. Stan called the meeting to order at 6:30 p.m. and Fr. Alex led us in prayer especially prayers for Healing..
- B. Reviewed minutes from 1/13/09 M.T.A – Iwona Boruch, 2nd Bethaney Healy - A.I.F.
- C. School Administrative Officer Update – Sr. Corinne
 - a) School News and Information (see appdx. A 1/13/09)
 - b) Diocesan Informantion and Correspondence – Nothing to Report
 - c) Status and Requirements for accreditation- Nothing to Report
 - d) Enrollment Status for 2008/2009 – there has been an increase
 - e) Status of FACTS – This program has helped accomplish concise income which in turn keeps the projections established for the budget in better focus. The barebones budget has been the focus for this academic year and in turn has generated such a good status to date, currently viewing a deficit of +\$7000.00.
- D. Pastor's Update: Fr. Alex's reports all bills are current.
 - a) School budget & Financial Update – reviewed; The results from participating with the FACTS Program have clearly benefited the process of managing the school budget, however concern still needs to be given to planning for the end of May and the month June as expenses still have to be met. There is still a real need to establish additional sources of income.
 - b) Bank Account Balance – reviewed.
 - c) Fr. Alex expressed congratulations to our 2nd Graders upon their receiving their First Penance. It was a joy to share this spiritual experience with them and their families.
- E. Committee Updates
 - Building: Philip Nevue – Reports a minor repair to the dish washer in the school cafeteria and reviewed all the upgrades for the last four years.
 - P.T.O. – Bethaney Healy - Reports that the Dean's Beans Fund Raiser profited \$200.00. And indicates that the P.T.O. is currently reviewing its By-laws.
 - Marketing: Nyles Courchesne requests that consideration be given to increasing the Advertising Budget as funds allow. This enable to continue placing ads throughout the school year, he would also like to focus highlighting our academic facilities. Nyles also proposed merchandising is available for this year's participation in the Holyoke's St. Patrick's Day Parade.
 - Endowment Committee: Stan reports the fund is \$1800 over the amount it had currently received at this time in last year's campaign however this is only the result of 171 responding to the mailing. It has been proposed to acknowledge those who have donated a note of THANKS be given in the bulletin and to encourage those who would still like to respond, that there is still time to "JOIN

THE RANKS”, there will also be collection site for the ANGEL CAMPAIGN at the Mater Dolorosa Winter Bazaar.

- F. Old Business

a) School Open House – Praise given for the wonderful co-ordinations of events and activities with Catholic Schools Week. Open House saw 16 prospective parents interested in our school, they were greeted by four of our School Board Officers, received tours from teams of students and P.T.O. parents.

b) Clean-up in front of Parish Hall- Fr. Alex informed us that, financially we can not hire any additional maintenance staff and consideration is proposed to address the future costs for the use of the facility. The idea that clean-up may become a Service Project to either the Junior Honor Society or the Confirmation Candidates.

c) School Budget for 2009/2010 School Year will be settled with in the next two weeks. Upon reviewing the Financial Statements it will be proposed that an increase will be reflective of the current cost of living and fall within the range of \$100.00 to \$150.00. This information will be presented to the Financial Council for approval upon the School Boards review and acceptance

G. New Business: A proposal was introduce to give a State of the School Address, as so much progress has been made since the School Board has been established. Fr. Alex suggests that a general meeting be given with members of the P.T.O. and School Board in order to keep all informed.

H. Anything Else:

- Chartwell Services- Attention needs to be given to “Portion Control” vs. portions required to satisfy hunger.
- St. Patrick’s Day Road Race – PARKING – Fr. Alex has communicated with Roger Reidy the spokesman for this event, and Fr. Alex was informed that no permit is required and WE are O.K. to ask for DONATIONS for PARKING on our property.

I. Next Meeting –March 10, 2009 @ 6:30 p.m. / M.T.A. Iwona Boruch, /2nd Joann Wauczinski

K. Closing Prayer – Fr. Alex

Respectfully Submitted:

Joann Wauczinski, Secretary